POSITION SUMMARY
Delivers routes daily for Meals-on-Wheels and performs tasks as assigned.

QUALIFICATIONS
Education, Experience, Training:
High school education and safe driving record. Familiarity with Winston Salem and Forsyth County.

Knowledge, Skills, Ability:
- Ability to lift and handle bulky items
- Good customer service skills
- Ability to meet deadlines
- Skills with driving and following directions (map or written)

Physical Requirements:
Driving and lifting up to 50 pounds. Not substantially exposed to adverse environmental conditions.

ESSENTIAL FUNCTIONS:
90% Delivers Meals-on-Wheels routes daily
10% Other duties as assigned when routes are delivered.

SUPERVISORY RESPONSIBILITIES:
Responsible for own work only.

AUTHORITY/ACCOUNTABILITY:
Courier is responsible for safe delivery of meals daily. Assures proper care and maintenance of the agency vehicle.

PROBLEM SOLVING:
Resolves issues of scheduling and vehicle repairs.